

WASHINGTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 10TH MAY 2010 AT 7.30pm
IN THE VILLAGE HALL

Present: Cllr L. Britt (Chairman), Cllr C.Beglan, Cllr T. Cook, Cllr N. Cooper, Cllr J. Davies, Cllr N Dore`, Cllr J. Henderson, Cllr R. Milner-Gulland, Cllr M. Shaw, Cllr M. Turley, Cllr D Wilkins (Vice Charman). Clerk Mrs L Quirk., District Cllr C. Mason, County Cllr F. Wilkinson. 3 members of the public

50. **Apologies and Declarations of interest**

Apologies - Cllr Cooper- unwell

Declarations – Cllr Dore` Village Hall (Hall Manager) Cllr Cook Village Hall (husband is on VHMC, & Church.)

Public adjournment – the chairman adjourned the meeting to allow PCSO Carol Boniface to address the members. PCSO Boniface informed members that the other PCSO had moved to Partridge Green so it was now just Carol Boniface and PCO Rolands covering the area. There have been a number of thefts in April from cars in the local car parks being targeted, and electrical cable from the quarry. Cllr Henderson asked if there was any update on the dogs that had been seized, PCSO Boniface was unaware of this and said she would make some enquires. Cllr Davies asked if it was possible to find out the number of accidents over the past year on the A24 northbound just past the roundabout, PCSO Boniface will enquire. The Chairman thanked her for attending.

Members of the Hall Management Committee had attended the meeting, in connection with a request that had been made for the Parish Council to support their grant application for funding to make repairs to the roof. As the letter making the request had not been received in time for the agenda and the timescale would not allow it to be carried over to the next meeting, the Chairman agreed to allow the members to address the meeting. David Cook informed members that they were making an application to Comma, and it was important that the organisations that used the hall submitted a letter of support, and as the application had to be submitted by 14th May there was not much time in which to do this. The Clerk had compiled a letter, which the Chairman read out to members. Cllr Shaw proposed that the letter compiled by the Clerk be given to the VHMC, this was agreed by the majority of members present.

The Chairman reconvened the meeting.

51. **Minutes of the last meeting**

The minutes of the meeting held on 12th April 2010 were approved and signed.

52. **Matters arising**

149. **St Mary's Bridge No. 1488** –Cllr Cook reported that she had further contact with Mr Green WSCC and the signs would be installed on 13th April with the infill panels on the bridge to follow. Signs have not yet been installed.

151. **Beggars lane** - Estimate had been approved. Chairman met with Mr Pullen regarding installation of the handrail, and he will install this as soon as possible. Chairman has spoken to Mr Pullen recently and he is to hopefully install the handrail this week.

20.5 **EN/10/0037 - Tintells, Melrose Place** Breach of condition 2 of DC/09/0334 re-matching materials to those of the existing and EN/10/0038 Clerk to ask for confirmation from EN at HDC. Enforcement has confirmed that the case is now closed as the owner has complied with the approval. Cllr Wilkins added that residents were still unhappy, as it did not look like to the ridge height was in line with the approval, Clerk to check again with HDC.

- 31.2.3 Wiston Estates Liaison meeting Cllr Cooper reported on the meeting held on 23rd Feb 5.00pm. Cllr Cooper had compiled some notes following the meeting, which he circulated to members. Mr Trinick had asked if it were possible to do anything about the dead trees in the no through area in The Pike, near the entrance to Tilleys Cottage. It was suggested that a liaison meeting be arrange with Biffa again, to look at the progress of the Windmill site. William Trinick to give some dates. Cllr Milner-Gulland though that something had been done, he will check this out.
- 42.3 Hughes Pumps – HDC Committee delegated the decision to the District Cllrs, as this is on the boundary of Washington & Ashington Cllrs from both Wards are to attend a site meeting, and a representative from the PC has also been invited. Date has been set for 20th May at 9.30am Cllr Beglan and Cllr Shaw will attend.
- 42.4 Washington Workshops – Clerk has checked with HDC and it is expected as this will be an application for a large number of houses that there will be a 13 week consultation period, which would enable a public meeting to be arranged by the parish.
- 42.6 A24 Barrier – Cllr Henderson reported to the Planning Committee that a barrier for this stretch would be in the region of £15,000- £20,000. It was decided to go back to WSCC and to press for a site meeting. County Cllr Wilkinson will speak to the Officers to see what can be done.

53. **Finance**

53.1 The following cheques were approved:-

S. Muddle Litter Warden

L Quirk Clerks salary

Washington Village Hall – MUGA electricity £14.67

Aon Insurance £1,223.98

Howards Garden & Leisure grass cut to rec & 1st Extn £ 916.50

HALC annual subs £ 15.00

SCS phone £ 55.93

53.2 **Sanctuary Shelter & Surround**

An estimate has been received from Gil Davies for the maintenance to the shelter

To maintain the grass areas, mowing, edging & weeding as necessary.

To keep the shelter swept and tidy, and carry out necessary minor repairs.

Prune shrubs & bushes and paint and weed the containers, maintaining them neatly thought out the year.

To clean signs in Sanctuary Lane and Georges Lane & weed and trim around them.

28hours @ £10 = £280.

Cllr Wilkins proposed and Cllr Cook seconded that the estimate be accepted. A vote by a show of hands was unanimous.

53.3 **Internal Audit**- Peter Evans has confirmed that he is available to perform the Internal Audit for 2009/2010.

53.4 **Audit 2009/2010**- the accounts have to be formally approved by Council by 30th June 2010, and submitted to the Auditors by 14th July 2010, the appointed day for the exercise of electors rights is 29th July 2010. Washington has been selected as part of the 5% spot check this year, where additional information is required to be submitted to the Auditors.

54. **Planning**

54.1 Applications

DC/10/0600 - Woodmans Storrington Road- Construction of a 20 by 40 metre riding arena- no objection.

DC/10/0697 - St Olaves Hampers Lane - Proposed new residential 3-bed bungalow with garage together with new replacement garage for existing bungalow. There does not appear to be much change in this application from the previous refused on appeal. Object. Application on HDC list but not yet received

DC/10/0843- St Mary's Church, extension providing disabled WC facilities

DC/10/0799 – Ridgeways, Georges Lane, tree surgery

54.2 Decisions

DC/10/0395 - Woodlee 4 Squirrels Copse Newhouse Lane - Proposed conservatory to side elevation - Application Permitted

54.3 Any other planning issues that may arise

54.3.1 Woodlands Georges Lane- has been deferred to local members who are to make a site visit on 24th May, they will inform the Chairman of the outcome.

54.3.2 Cllr Turley asked if there had been any further feedback from Enforcement regarding the bank in The Street.

54.4 Correspondence

1. HDC invitation for the Chairman to attend Annual reception 26th May 7.00pm.
2. HDC Food & Drink Festival 4th September – 3rd October 2010
3. CPRE Countryside Voice Spring 2010.
4. Local Council Review Spring 2010
5. Email notification - The date of the next Village hall management meeting is 12th May.
6. Correspondence from Thakeham PC regarding MWDF asking if local PC's would be willing to join a task group to monitor the MWDF draft document. Agenda item June.
7. Email from Metro bus giving details of additional services.
8. Email circulated - WSCC Youth Service review
9. HALC annual meeting Monday 24th May at 7.30pm in the Cowdray Room at Roffey Millennium Hall.
10. SDNP inaugural meeting & copy of their Standing Orders which is 84 pages long, please contact the Clerk should you wish to see this. (forwarded by Cllr Milner-Gulland)
11. HDC a briefing document relating to the upcoming ban on the drug Mephedrone.
12. An invitation to a voluntary sector funding event that will be taking place on 17th May at Brighton Road Baptist Church, Horsham.
13. Letter from VHMC asking for support for their grant funding.

55. Reports and Recommendations from Committees

The Clerk was asked to email one of the allotment holders as it appears that he may have moved out of the area.

No other reports received.

56. Local Issue including Maintenance

56.1 Home Farm- laurel hedge needs to be cut back

56.2 Cllr Shaw reported that a local resident has erected wooden post barriers along the entrance to Hampers Lane, which are causing a number of traffic problems, the HCRA are in the process of compiling a letter to send to him.

56.3 The Chairman has been approached by a local resident who has a walnut tree, which they

wish to pass on and have asked if the Parish Council would like to have it to plant somewhere. Alex Nader who lives at Settatrees, London Road. It was agreed this would best be done in the autumn.

57. **Meetings Attended**

- 57.1 The Chairman gave an update on the recent liaison meeting that had taken place with Wiston Estates, at the Windmill site. The Chairman said she would like to make more enquiries of the EA & WSCC regarding the restoration of the valley, this was agreed.
- 57.2 Cllr Milner-Gulland reported on a meeting of the new SDNP he had attended.

58. **Any Other Urgent Business**

- 58.1 The Chairman proposed that the noticeboard intended for Chancton Copse, now be installed at Montpelier Gardens, as the residents of Chancton Copse had formed a petition as they did not want a noticeboard installed there. This was agreed.

59. **Date and Time of next meeting**

14th June 2010 at 7.30pm