



PARISH COUNCIL MEETING

To: All Members of the Council:

Cllr C.Beglan, Cllr L. Britt, Cllr T. Cook, Cllr N. Cooper, Cllr J. Davies,
Cllr N Dore`, Cllr J. Henderson, Cllr R. Milner-Gulland, Cllr M.Shaw, Cllr M. Turley,
Cllr D.Wilkins.

You are requested to attend a meeting of the Council on:

MONDAY 1st March 2010 at 7.30pm in the Village Hall

A G E N D A

1. 7.30 – 7.35 Apologies and Declarations of Interest
2. 7.35 – 7.40 Minutes of the last meeting
3. 7.40 – 7.45 Matters arising
4. 7.45 – 7.55 Finance
5. 7.55 – 8.05 Planning
DC/10/0200 – Caladh, Rock Road Storrington- Create a separate driveway
store a touring caravan and 1.22m high gates.
6. 8.05 – 8.15 Correspondence
7. 8.15 – 8.20 Reports and Recommendations from Committees – Committee appointments
for new Councillor - J Henderson
8. 8.20 – 8.30 Local Issues including Maintenance
9. 8.30 – 8.35 Meetings Attended
10. 8.35 – 8.40 Any Other Urgent Business
11. 8.40 – 8.45 Date and Time of next meeting

Lindsay Quirk

Mrs L Quirk
Clerk to the Council
22nd February 2010

There will be a public adjournment to allow members of the public to speak during the meeting.

Item 1

Apologies and Declarations of Interest

Cllr Wilkins, Cllr Shaw – holiday

Item 2

Minutes of the last meeting

Minutes of the meeting held on 1st February 2010 to be approved and signed.

Item 3

Matters arising

149. St Mary's Bridge No. 1488 – Cllrs Cook and Cooper had a meeting with WSCC Engineer Will Green, regarding the A24 Bridge, follow up response received :-
With regard to the above bridge I have arranged for a sign to be erected on each approach to the bridge that will advise horse riders to dismount when crossing the bridge, and will let you know timescales for this activity when I know more. On the matter of increasing the parapet height, I unfortunately must direct my resources at dealing with higher priorities/risks until a time when this bridge requires refurbishment when the parapets will be considered again. I have still to look in to providing infill panels on the parapets.
151. Beggars lane - Cllr Cooper reported that he and Cllr Cook had looked at Beggars Lane and considered that something needed to be done, there is a lot of water run off from. It was agreed at the Footpaths Committee that the site would benefit from a handrail on the steep incline. Cllr Cook will speak to J Lower to establish ownership of the land. Mr Lower has confirmed that he is not the owner of the land. Clerk to make enquiries with Mr Baker one of the Church Wardens.
The Chairman has subsequently spoken to Mr Baker who has confirmed that it does not belong to the Church. Clerk has therefore spoken to Richard James Senior Ranger SDJC and explained the situation, he has said that the Parish Council can install a handrail, subject to being aware that they will be responsible for maintenance and upkeep and any necessary liability insurance. Also that it should not obstruct the access to the field.
- 20.3 MWDF response to Background papers- Planning Committee to form a response to be with WSCC by 26th February.
- 20.4 Transport Plan questionnaire - The Chairman said there was only one area where she thought there needed an additional response in question 2, it was agreed to add in additional comments and that the questionnaire would be submitted to WSCC. *Submitted electronically*
- 20.5 EN/10/0037 - Tintells, Melrose Place Breach of condition 2 of DC/09/0334 re-matching materials to those of the existing and EN/10/0038 - Extension not in accordance with approval. Cllr Wilkins has been liaising with Beth Howland-Smith and Building Control who have both visited the site. The outcome reported to Cllr Wilkins by a neighbour is that the extension has been reduced to the approved height and the tiles removed, to be replaced with those approved, this also applies to the garage.
23. WSCC – R.O.W. - Cllr Davies gave an update from the last Footpath meeting, including an update she had seen in the County Times regarding the Rights Of Way issue with WSCC. *Emails have been forwarded from Amberley Parish Council to members. It appears that Cabinet Members Deborah Urquhart will not reconsider the decision taken earlier, for WSCC to take back the R.O.W. maintenance. PC has written to Henry Smith expressing concern about the lack of consultation and response from Deborah Urquhart.*

Item 4

Finance

The following cheques are for approval:

Mrs S Muddle

£ 116.00

Mrs L Quirk

£1,011.16

Washington Parish Council
Agenda 1st March 2010

SCS new telephone supplier Feb bill	£ 35.63
JRB Dog Gloves for waste bin	£ 69.62

Estimate maintenance – J Pullen

The fence by the playground needs 4 rails and a post approx £12 and the rails £7. So with the rail by the car park that approx £50. There are 3 broken slabs by the car park (1 is certainly a trip hazard). The slabs are approx £5 each. I think it will take about half a day to do the two jobs so total cost will be about £100

There is a missing rail along the path but the whole fence is fairly dilapidated so I would have thought it could wait until the whole fence collapses.

The seat needs bolting to 4 secured short posts. I would estimate no more than £50.

I'll investigate moss killers but I suspect a strong dose of Jayes fluid should do the trick.

Beggars lane – It is hoped to have an estimate for the handrail for approval.

1st Extn Graveyard grass cut - The estimates were considered by the Recreation Committee and the recommendation is that Howards Garden & Leisure estimate of 12 cuts £1140.00 + VAT be accepted.

Item 5

Planning

Applications to be discussed:

DC/10/0200 – Caladh, Rock Road Storrington- Create a separate driveway to store a touring caravan and 1.22m high gates- (application not yet received from HDC)

Other

Kia- Washington Garage – update from meeting with Gary Peck to discuss the landscaping.

East Clayton Farm- update from the meeting with George Parker to discuss the visibility splays.

Wiston Estates Liaison meeting – update from meeting held on 23rd Feb 5.00pm.

Item 6

Correspondence

1. Revised Code of Conduct CRM:00047968 - Email previously circulated- from the Standards Board -We write to inform you that a new Code of Conduct for Members will not be laid during this Parliamentary session. Communities and Local Government have notified us that the Government is concentrating on financial instruments and so there will not be Parliamentary time available for the Code. In practice this means that a new Code will not now be laid until after a general election. We are aware that many of you have been eagerly awaiting a new Code and so we wanted to inform you of this latest development. Tim Leslie, Director of Regulation- Standards for England
2. Street Parking Working Group 2010- Email previously circulated from Daniela Miedzianowska Scrutiny & Committee Support Officer HDC- A Working Group has been set up at Horsham District Council, as part of the Scrutiny and Overview process, following a suggestion from Broadbridge Heath parish council, to review parking on pavements and verges in the Horsham District. The Working Group would like to hear if you have any experiences, thoughts or suggestions that might assist their review. Please find the Working Group's terms of reference attached. Please submit any comments to scrutiny@horsham.gov.uk and these will be reviewed and considered by the Members, and you may be invited to attend to talk to the Group about your experience. We look forward to hearing from you.
3. Diocese of Chichester- letter re installation of telegraph pole in the Church- Response to letter written by the Chairman, (in the absence of the Clerk) as agreed at the Planning Committee, objecting to additional telegraph pole being erected in the churchyard- Inviting photographs to be submitted showing the relevant aspect of the church so that they can determine the matter.

4. West Sussex Snow Summit – Email previously circulated - sent of behalf of Vanessa Adams head of resources and performance West Sussex County Council
 You may have seen in the press or heard on the radio that the County Council is organising an event to discuss the impact of the recent severe winter weather on West Sussex and how we can do better together in the future. Unfortunately limitations of space preclude our extending invitations to everyone we would like to hear from. However we are very interested to hear any issues you may care to raise. May I therefore suggest the following routes for you to submit comments?
 Through your County Local Committee; Through the following dedicated email address: snowquestions@westsussex.gov.uk By post to Mary Howick, Room 138, County Hall, Chichester, PO19 1RQ; or We understand that SALC is also inviting comments from parish and town councils on the snow , so if you have already engaged in this exercise please do not feel you need to repeat yourself. We are inviting SALC to attend the Summit and so your views will also be fed in through this route.
 For your information the event will take place at County Hall, 1.30 pm on 11th March. The event will be webcast, so if you are able and interested to do so you can see and hear the debate live. Access is via logging on to our main website (www.westsussex.gov.uk). It will be available on the website for several months afterwards. The Summit will also result in a published report recommending how the authorities and agencies working in West Sussex can better tackle any future snow.
5. Harm Reduction Team - email previously circulated - Greg Charman Community Safety Manager, Horsham District Council. I would encourage you to circulate it amongst your networks. The (Terrorism) Prevent agenda features amongst other Harm Reduction topics being addressed by Horsham's Crime and Disorder Reduction Partnership and we are keen to ensure that as many organisations and partners have the chance to undertake this training. The Prevent Training Team, Community Safety Unit, West Sussex County Council are scheduling half day awareness raising training sessions throughout the region. The themed sessions are designed for groups and individuals from statutory and non-statutory organisations across West Sussex. **'Prevent' ... What it means to West Sussex ...**
 The attachments below provide a session brief and planned venue schedule.
 If you are interested in attending any of the training sessions please contact: dee.mulley@westsussex.gov.uk or telephone 01243 382919 confirming your session preference. Dates at Horsham 23rd March 9.30-12.30- 29th July 9.30-12.30.
6. Washington Photos- Jeremy Knight Horsham Museum, had been in contact, he has spoken to Gina Wilmshurst and thinks that the volunteers at the Museum could take on the copying of the photos, he needed a formal letter from the Parish Council requesting assistance from the Museum, which has been sent, he would now like to arrange a meeting with members to discuss the best way to preserve copies and also discuss the preservation, storage etc of the originals. He also indicated that he should be able to assist with the formation of the Scrap book that Gina Wilmshurst has approached the Parish Council about as well. He is on leave for the next 2 weeks but will made contact on his return. Cllr Turley and Cllr Wilkins have expressed an interest in attending a meeting.
7. Senior Persons Council – Email previously circulated- Clare Ebelewicz Youth and Older Persons Officer (Transport Solutions) I am writing to let you know that the Senior Persons Council (SPC) will be meeting in The Sandham Memorial Hall, Coldwaltham on Friday 5 March at 10.15 am and to extend an invitation from Barry Mursell, the Chairman of the SPC, for the Parish Council to send a representative to this meeting. On this occasion we shall be joined by Nick Herbert, MP, Arundel & South Downs. The Senior Persons' Council would also be grateful for any support the Parish Council could offer in promoting their work and in particular the next meeting, to older residents of your parish. I would be more than happy to send you a news article about the SPC as well as posters and flyers. The next meeting of the Senior Persons' Council is at 10.15am on Thursday 3 June at The Steyning Centre, Steyning.

The meeting normally lasts 2 – 2½ hours. Any resident of the Horsham District aged over 50 is welcome to attend a meeting. (Further meetings are planned for 2010). 01403 215137

8. Adopt a Kiosk - Further email received from BT circulated for information, as this was previously discussed at the time and members decided not to adopt the kiosk as it is Listed.:- We wrote to you last year to tell you about the adoption scheme for the red kiosks at 01903892211 O/S Bowleys The Street Washington Pulborough RH20 4AS Having listened to some of the feedback regarding the adoption scheme we would like to make you aware of a recent change to our policy which will make things even easier for you to take ownership of these kiosks should your parish wish to do so. The power to the kiosk will now remain connected with BT paying all bills in the short term. The power to the kiosk will be disconnected at some point, but again this will be at BT's expense and you will be contacted before this happens in case you wish to retain the power supply at your own expense. This does truly make the kiosk adoption scheme just £1 to take over the kiosk and to protect it from future removal plans. We provided you with kiosk usage figures and mobile coverage test results at the time we wrote to you, and your local authority has not objected to the removal of the telephone equipment from the kiosk, so the adoption can proceed as soon as possible if you wish to now take up this offer. Please accept our apologies if you have already accepted or rejected this offer, but in light of this policy change on power charges we are now contacting everyone again. Should you now wish to apply you can do so online at: www.payphones.bt.com or email us at: payphones@bt.com Andy Menzies
9. HALC- Minutes circulated by email- Beverley Bell Secretary The response to the training survey was slightly disappointing, so the meeting decided to extend the closing date for entries until 31 March 2010. HALC would welcome all Parish Councillors and Clerks to complete the survey, and ask you to raise this at your next Council meeting. Here is the link for the training survey: <https://secure.westsussex.gov.uk/formbuilder/showForm.do?title=HALC%20Training%20Survey>
10. SALC- Email circulated The result of the West Sussex South Downs National Park poll can be found on the bulletins page of our website. These results are a recommendation to the Secretary of State who will need to confirm the appointments.

Item 7

Reports and Recommendations from Committees

Allocation of Committees to be considered for new Cllr Henderson.

Item 8

Local Issue including Maintenance

Item 9

Meetings Attended

Item 10

Any Other Urgent Business

Item 11

Date and Time of next meeting

Please note that the scheduled date for the April meeting is 5th, which is Easter Monday, the meeting will therefore be held on 12th April 2010.